

Mahoosuc Kids Association  
Enrollment Contract

AES WES CPS

*(please complete a separate application for each child)*

The Mahoosuc Kids Association serves children in Kindergarten through 5th grade who are enrolled in the elementary schools of Maine School Administrative District (MSAD) # 44.

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

MKA is a State of Maine licensed child care center. MKA must adhere to strict staff-to-student ratios at all times. Families who choose to access MKA programs on an as needed basis must follow the 24 hour call ahead reservation policy to ensure space is available.

I wish to reserve a childcare slot. My child will be attending the MKA program on the following contracted schedule.

	Mon.	Tues	Wed.	Thurs.	Fri.
After School	_____	_____	_____	_____	_____
Pick-Up Time	_____	_____	_____	_____	_____
(2:35 - 6:00 PM)	_____	_____	_____	_____	_____

The charge for attendance during these hours will be slot fees of \$10.00 for After-school care.

**Fees Are Subject to Change:**

The annual family enrollment fee of \$25.00 is due with the enrollment form. Enrollment fees are non-refundable.

All weekly fees must be paid in advance or on the first day of care each week.

It is encouraged that all fees be paid by check or money order.

Checks returned for insufficient funds will be subjected to a fee of \$15.00 or the current bank fee.

Absences due to illness or vacation time will not be refunded. Credits may be issued by contacting the Director.

Repeated late payments WILL result in the child being dropped from the program.

Any time a child is dropped or withdrawn from the program, a \$25.00 re-enrollment fee must be paid.

If a child is picked up after closing time (6:00 PM), parents will be charged \$5.00 per child for each 15 minutes after 6:00 PM, or part thereof. Repeated late pick-up may result in a child's dismissal from the program.

A sliding fee scale is available by parent request only and is based on lunch program status. Contact Director.

Parents will be liable for the fee stated on this contract until a new contract is completed, signed, and returned, stating new attendance hours. New contracts should be submitted one week prior to changing the child's schedule. Parents are requested to give a two weeks notice of their intention to remove a child from the program.

national origin, religion, sexual orientation, age, or disability in accordance with all federal and state laws, related to non-discrimination.

Please note that if you are seeking any specific accommodations in or modifications to the program for the participation of a child with disability, this should be brought to the attention of the Program Director as soon as possible in order to allow adequate time to process your request. Please refer to the Parent Handbook for more information.

Pursuant to the contract between MSAD #44 and Mahosuc Kids Association by which Mahosuc Kids Association has permission to use MSAD #44 facilities, all participants in Mahosuc Kids Association programs must follow the MSAD #44 Code of Conduct, a copy of which is included in the Parent Handbook.

I have read all provisions of this Application as well as the PARENT HANDBOOK and agree to abide by all terms, conditions, and policies set forth in those documents.

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Parent/Guardian Signature

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Date